

NYWIFT || New York Women in Film & Television

FISCAL SPONSORSHIP DISBURSEMENT REQUEST FORM

Please send form to Easmanie Michel at emichel@nywift.org

Note: All requests must attach a W9 form.

Date of Request:

Project Title:

Project Director:

Amount Requested:

Note: If you take all the funds in your account, it still remains open as long as you continue to file your End Of Year Report and pay your membership fees on a timely basis. Requests are processed within 15 business days. Payment will be made via Bill.com.

Check Preferred Payment Method:

CHECK PAYABLE TO:

Check processing time: 7 businessdays

WIRE TRANSFER PAYABLE TO:

Wire Transfer processing time: 7 business days

Address:

City/State:

Zip code:

Phone Number:

Email:

For any questions regarding your disbursement form or fiscal sponsorship project, please contact Easmanie Michel at emichel@nywift.org or 212-679-0870 x 39.

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WIRE TRANSFER INFORMATION:

Beneficiary Bank Name:

Beneficiary Routing Number:

Beneficiary Account Number:

Beneficiary Bank Address:

Beneficiary Name:

Beneficiary Address:

PLEASE LIST EXPENSES (attach receipts and invoices):

Phase of Production:

Pre

Prod

Post

Dist

Reimbursement: YES NO

E-Signature of Project Director: